PLAN FOR RECEPTION AND HANDLING OF SHIP-GENERATED WASTE AT THE MARINA KAŠTELA NAUTICAL TOURISM PORT



MARINE KAŠTELA d.o.o.

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Pursuant to Articles 56, 56.a and 58 of the Maritime Code (official gazette of the Republic of Croatia "Narodne novine" Nos. 181/04, 76/07, 146/08, 61/11, 56/13, 26/15, 17/19, hereinafter: NN), Article 3, paragraph 1, point 7 of the Decree on the Conditions that Ports Must Meet (NN No. 110/04), Article 61, paragraph 1 of the Ordinance on the Conditions and Methods of Maintaining Order in Ports and Other Parts of the Internal Waters and Territorial Sea of the Republic of Croatia (NN No. 72/21), Directive (EU) 2019/883 of the European Parliament and of the Council of 17 April 2019 on port reception facilities for the delivery of waste from ships, Directive 2010/65/EU of the European Parliament and of the Council of 20 October 2010 on reporting formalities for ships arriving in and/or departing from ports of the Member States, MARPOL Convention 73/78, the Director of the company MARINE KAŠTELA d.o.o. hereby adopts the following

PLAN FOR RECEPTION AND HANDLING OF SHIP-GENERATED WASTE AT THE MARINA KAŠTELA NAUTICAL TOURISM PORT

1 GENERAL PROVISIONS

Article 1

The Plan for Reception and Handling of Ship-Generated Waste at the Marina Kaštela Nautical Tourism Port (hereinafter: the Plan) regulates the reception and handling of waste having regard to the type and size of vessels that usually use the special-purpose port – the MARINE KAŠTELA Nautical Tourism Port.

Article 2

Information on the availability of adequate port reception facilities and on the cost structure is clearly displayed to users of the MARINA KAŠTELA Nautical Tourism Port and is publicly available in Croatian and English.

Article 3

The Plan, including all its amendments, must be certified by the competent Harbour Master's Office in Split.

Article 4

The company Marine Kaštela d.o.o. has established an Environmental Management System in accordance with ISO 14001.

Article 5

For the purposes of this Plan, certain terms and expressions have the following meanings:

1. *CIMIS* is the Croatian Integrated Maritime Information System which enables electronic operations in the reception and dispatch of ships between system users in the Republic of Croatia and the exchange of data with the European Union's SafeSeaNet system.

2. *Harbour Master's Office* is a regional unit of the Ministry within the Administration system responsible for the safety of navigation.

3. *Port area* is the area of a seaport, comprising one or more sea and land areas (port basin), which is used for the performance of port activities.

4. *Port* is a seaport, i.e., a sea area and the land area directly connected to it, with developed and undeveloped shores, breakwaters, devices, plants, and other facilities intended for the docking, anchoring, and protection of ships, boats, and yachts, the embarkation and disembarkation of passengers and goods, and other handling of goods, the storage and other handling of goods, the production, processing and finishing of goods, and other economic activities that are in a mutual economic, transport or technological relationship with those activities,

5. *Port open to public traffic* is a seaport that, under equal conditions, can be used by any natural or legal person in accordance with its purpose and within the limits of available capacities, as determined by the special regulations governing the maritime domain and seaports.

6. *Special-purpose port* is a seaport that is in the special use or economic utilisation of legal or natural persons (a nautical tourism port, an industrial port, a shipyard port, a fishing port, and others), as determined by the special regulations governing the maritime domain and seaports,

7. *The Ministry* is the government ministry competent for maritime affairs,

8. *Waste* is any substance or object that the holder discards, intends to discard, or is required to discard,

9. *Vessel* is a maritime object intended for navigation at sea,

10. *Floating object* is a maritime object permanently moored or anchored at sea which is not intended for navigation (for example, a floating dock, floating warehouse, floating restaurant, floating power plant, pontoon bridge, pontoon marina, and the like).

11. *Maritime object* is an object intended for navigation at sea (a vessel), or an object permanently moored or anchored at sea (a floating object), or an object wholly or partly embedded in the seabed or laid on the seabed (a fixed offshore object),

12. *Port-managing authority* is the port authority or the concession holder,

13. *Ship*, other than a warship, is a ship, submarine, yacht, boat, fixed offshore object or floating object,

14. *The MARPOL Convention* is the International Convention for the Prevention of Pollution from Ships, or its updated version,

15. *Ship-generated waste* is all waste generated during the operation of a ship or during loading, unloading and cleaning activities and falling within the scope of Annexes I, II, IV, V and VI to the MARPOL Convention, as well as passively fished waste

16. *A port reception facility* is any facility that is fixed, floating or mobile and capable of providing the service of receiving ship-generated waste,

17. *Scheduled traffic* is traffic based on a published or planned schedule of departures and arrivals between designated ports, or repeated crossings that constitute a recognised schedule, and traffic of excursion vessels featuring regular and frequent calls at a port,

18. *Sewage* means sanitary wastewater falling within the scope of Annex IV to the MARPOL Convention,

19. *The operator of a port reception facility* is the port-managing authority, or any legal or natural person to which the port-managing authority, in accordance with the provisions of special regulations, has granted a concession for the performance of the registered port activity of waste reception in the area of a port open to public traffic, or which performs those activities on the basis of a commercial contract in a special-purpose port,

20. *Hazardous waste* is waste falling within the scope of Annex II to the MARPOL Convention, or waste possessing any of the hazardous properties determined by the special regulation governing waste management,

21. *Passively fished waste* is waste collected in nets during fishing operations,

22. *Sufficient storage capacity* means adequate capacity for the storage of waste on board a ship from the time of departure until the next port of call, including waste likely to be generated during the voyage,

23. *Regular port calls* are repeated voyages of the same ship that form a constant pattern between designated ports, or a series of voyages to and from the same port without intermediate calls,

24. *Frequent port calls* are visits by a ship to the same port at least once every fourteen days,

25. *GISIS* is the Global Integrated Shipping Information System established by the IMO,

26. *Treatment* means recovery or disposal operations, including preparation prior to recovery or disposal,

27. *IMO* is the International Maritime Organization,

28. *SafeSeaNet* is the European Union maritime information exchange system in accordance with Directive 2002/59/EC, as amended and supplemented, and Directive 2010/65/EU,

29. *Thetis EU* is the database of inspections carried out within the European Union, established in accordance with the database set up under Article 24 of Directive 2009/16/EC on port State control, as amended.

Article 6

Ordinance on the Conditions and Methods of Maintaining Order in Ports and Other Parts of the Internal Waters and Territorial Sea of the Republic of Croatia (NN No. 72/21) regulates the preparation and content of the Plan for Reception and Handling of Waste in Ports. The Plan shall be drawn up in accordance with the size of the port and the categories, types and sizes of vessels that call at it or use it.

Article 7

The plan for reception and handling of ship-generated waste at ports shall contain the following elements:

1. an assessment of the need for port reception facilities for waste, in accordance with the needs of ships that normally call at or use the port, for each type of ship-generated waste, in accordance with the provisions of the MARPOL Convention,

2. a description of the type and capacity of the port reception facilities required for ship-generated waste,

3. a detailed description of the procedures for the reception and collection, by type of ship-generated waste, corresponding to the actual needs of users of Marina Kaštela, and for treatment by authorised companies,

4. a description of the system of fees for the reception and handling of ship-generated waste in the area of Marina Kaštela,

5. the procedure for handling and reporting complaints concerning the inadequacy of port reception facilities for waste, and the manner of resolving them,

6. procedures for ongoing consultations with port users, the authorised operator of the port reception facility for waste, terminal operators and other interested parties,

7. identification of the person or persons responsible for the implementation of the Plan, i.e. the contact points in Marina Kaštela.

2 ASSESSMENT OF THE NEED FOR PORT RECEPTION FACILITIES FOR WASTE WHICH CORRESPOND TO THE NEEDS OF SHIPS THAT NORMALLY CALL AT OR USE THE NAUTICAL TOURISM PORT MARINA KAŠTELA

Article 8

In accordance with the Waste Management Act (NN Nos. 84/21, 142/23), waste management must be carried out in a manner that does not endanger human health and does not cause harmful effects on the environment, and in particular

- does not cause a risk of pollution of the sea, water, soil and air, or endanger biological diversity,
- does not cause nuisance due to noise and unpleasant odours,
- does not cause a harmful effect on the landscape or places of special interest, and
- does not cause an explosion or fire.

Order of priority in waste management:

a. prevention of waste generation,
b. preparation for re-use,
c. recycling,
d. other recovery operations, for example energy recovery,
e. disposal.

Ship-generated waste must be handled in a manner that avoids:

- danger to human health,
- danger to flora and fauna,
- pollution of water, the sea, soil and air above the prescribed limit values,
- uncontrolled disposal and incineration,
- explosion or fire,
- noise and unpleasant odours,
- the appearance and proliferation of harmful animal and plant organisms, and the development of pathogenic microorganisms,
- disturbance of public order and peace.

The discharge of polluted water and of all types of waste is strictly prohibited in the area of Marina Kaštela.

During 2025, the following quantities of sorted waste were collected:

MARPOL Annex	Unit	Waste name	Quantity in tonnes during 2025	Collection frequency and container capacity
Annex I				
Waste oils	t	Used and engine oils	8.47	Once a month, 1 container with a capacity of 1,100 litres
Oily bilge water	t	Oily wastewater and sludge from the separator	20.5	Two times a month, 1 container with a capacity of 1,000 litres
Oily residues (sediment/sludge)	t	Sludge from oil/water separators	13.5	4 times a month, 1 container with a capacity of 400 litres
Annex IV				
Sewage (faecal water)	m^3	Ship-generated sewage (faecal water)		Seven days a week, vacuum pump for the public sewerage system of the City of Kaštela
Annex V				
Other, Category A	t	Plastics		Two times a month, 2 containers with a capacity of 1,100 litres
Other, Category C	t	Paper and cardboard packaging	4.28	Once a week, 5 containers with a capacity of 1,100 litres
Other, Category C	t	Metal packaging		Once a month, two containers with a capacity of 1,100 litres
Other, Category C	t	Glass packaging		Once a month, two containers with a capacity of 1,100 litres
Domestic waste,	t	Other domestic waste	1887.5	3 times a

Category C, other				week, 8 containers - each with a capacity of 1,100 litres and 3 containers – each with a capacity of 250 litres
Other, Category D	t	Cooking oil		Once a month, 1 container with a capacity of 500 l
Other, Category F	t	Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances	0.425	Once a month, 1 container with a capacity of 200 l
Other, Category F	t	Oiled filters	0.802	Once a month, 1 container with a capacity of 1 m^3
Other, Category F	t	Packaging contaminated by hazardous substances	2.935	Once a month, 1 container with a capacity of 200 l
Other, Category F	t	Lead batteries		Once a month, 1 container with a capacity of 200 l
Electrical and electronic waste, Category I	t	Electrical and electronic waste (EE waste)	0	7 days a week, 1 container with a capacity of 100 kg

Marina Kaštela does not accept Category B waste – food waste.

3 DESCRIPTION OF THE TYPE AND CAPACITY OF THE PORT RECEPTION FACILITIES REQUIRED FOR SHIP-GENERATED WASTE

Article 9

In the nautical tourism port Marina Kaštela there are three eco-islands with purpose-built watertight containers that enable the sorting and proper storage of all types of ship-generated waste accepted by Marina Kaštela. The eco-islands are located at the following locations:

- Eco-island No. 1 – charter car park (marked No. 1 on the graphic annex),
- Eco-island No. 2 – swimming-pool car park (marked No. 2 on the graphic annex),
- Eco-island No. 3 – waste storage facility (marked No. 4 on the graphic annex).

Types of waste than can be disposed at eco-islands:

ECO-ISLAND 1 (marked 1 on the graphic annex, at the charter car park)	
Category	Waste name
Category A	Plastics
Category C	Paper and cardboard packaging
Category C	Metal packaging
Category C	Glass packaging

ECO-ISLAND 2 (marked 2 on the graphic annex, at the swimming-pool car park)	
Category	Waste name
Category A	Plastics
Category C	Paper and cardboard packaging
Category C	Metal packaging
Category C	Glass packaging
Category C	Domestic waste, other

ECO-ISLAND 3 (marked 4 on the graphic annex, waste storage facility)	
Category	Waste name
	Waste oils Used engine oils
	Oily bilge water (Oily wastewater and sludge from the separator)
	Oily residues (sediment/sludge) Sludge from oil/water separators
	Faecal water (sanitary water), pump for the suction of sewage.
Category C	Domestic waste, other
Category F	Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances
Category F	Packaging contaminated by hazardous substances
Category F	Oiled filters
Category F	Lead batteries
Category I	Electrical and electronic waste

The table below shows the quantities of waste received on average annually from ships and the capacity requirements for port reception facilities.

MARPOL Annex	Unit	Waste name	Quantity during 2025	Collection frequency and container capacity
Annex I				
Waste oils	t	Used and engine oils	8.47	Once a month, 1 container with a capacity of 1,100 litres
Oily bilge water	t	Oily wastewater and sludge from the separator	20.5	Two times a month, 1 container with a capacity of 1,000 litres
Oily residues (sediment/sludge)	t	Sludge from oil/water separators	13.5	4 times a month, 1 container with a capacity of 400 litres
Annex IV				
Sewage (faecal water)	m^3	Ship-generated sewage (faecal water)		Seven days a week, vacuum pump for the public sewerage system of the City of Kaštela
Annex V				
Other, Category A	t	Plastics		Two times a month, 2 containers with a capacity of 1,100 litres
Other, Category C	t	Paper and cardboard packaging	4.28	Once a week, 5 containers with a capacity of 1,100 litres
Other, Category C	t	Metal packaging		Once a month, two containers with a capacity of 1,100 litres

Other, Category C	t	Glass packaging		Once a month, two containers with a capacity of 1,100 litres
Other, Category C	t	Other domestic waste		3 times a week, 8 containers - each with a capacity of 1,100 litres and 3 containers – each with a capacity of 250 litres
Other, Category D	t	Cooking oil		Once a month, 1 container with a capacity of 500 l
Other, Category F	t	Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances	0.425	Once a month, 1 container with a capacity of 200 l
Other, Category F	t	Oiled filters	0.802	Once a month, 1 container with a capacity of 1 m^3
Other, Category F	t	Packaging contaminated by hazardous substances	2.935	Once a month, 1 container with a capacity of 200 l
Other, Category F	t	Lead batteries		Once a month, 1 container with a capacity of 200 l
I. Electrical and electronic waste	t	Electrical and electronic waste (EE waste)		7 days a week, 1 container with a capacity of 100 kg

On the basis of the quantity of waste received from ships during 2025, the data on the capacities of the port reception facilities and the data on the frequency of waste collection, it may be concluded that the available capacities meet the requirements for the collection of waste from users of Marina Kaštela.

The collection of waste in the area of Marina Kaštela is carried out by specialised economic entities that have a contract with the company Marine Kaštela d.o.o. for the performance of waste collection activities and that have the necessary environmental protection equipment and vehicles for the collection of waste.

The following is a list of economic entities engaged in the collection of waste in the area of Marina Kaštela.

Company "Cian" d.o.o., Varaždinska 51, 21000 Split

Cian d.o.o. MARPOL Annex I and Annex V, Categories F and I	
Location of the port reception facilities	Containers for the listed categories of waste are located in the eastern part of the marina at the eco-island (marked No. 4 on the graphic annex), waste storage facility.
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Cian d.o.o. normally collects and services provided	**Annex I** **Waste oils** **Oily bilge water** **Oily residues (sediment/sludge)** **Annex V** **(F) Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances,** **(F) Oiled filters,** **(F) Packaging contaminated by hazardous substances,** **(F) Lead batteries** **(I) Electrical and electronic equipment (EE equipment)**
List of contacts of the operator of the port reception facilities for the provision of services	Cian d.o.o. 021 540 190, mob. 091 1540 210 , e-mail: matko.basic@cian.hr, more@cian.hr
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above waste themselves in the dedicated containers for this type of waste, which are located in the eastern part of the Marina, at the eco-island (marked No. 4 on the graphic annex), waste storage facility. Mega yachts in transit give notice that they have the above waste, and containers for the waste in question are placed alongside the vessel so that it may be deposited in the dedicated containers.

Company "Cian" d.o.o., Varaždinska 51, 21000 Split

Cian d.o.o. MARPOL Annex V, Category D	
Location of the port reception facilities	Cooking oil containers are located by the restaurant (located marked No. 3 on the graphic annex)
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Cian d.o.o. normally collects and services provided	**Annex V (D) Cooking Oil**
List of contacts of the operator of the port reception facilities for the provision of services	Cian d.o.o. 021 540 190, mob. 091 1540 210 , e-mail: matko.basic@cian.hr, more@cian.hr
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above waste themselves in the dedicated container located by the restaurant. Mega yachts in transit give notice that they have the above waste, and containers for the waste in question are placed alongside the vessel so that it may be deposited in the dedicated containers.

Company "Marine Kaštela" d.o.o., dr. Franje Tuđmana 213, 21213 Kaštel Gomilica

Marine Kaštela d.o.o. MARPOL Annex IV, Sewage (Faecal) water	
Location of the port reception facilities	Marina Kaštela has a mobile facility for the reception of sewage (faecal water) from ships (vessels of up to 30 m may berth). It is a self-priming centrifugal pump of the EP SERIES for pumping out sewage (faecal water), fitted with a suitable impeller that allows the passage of solid particles of up to 10 mm in diameter. The pump has the following characteristics: maximum flow rate up to 115 l/min, maximum delivery head up to 24 m, self-priming time 5–7 seconds, electrical supply 380 V – 50 Hz – 1.5 kW. The facility for the reception of sewage (faecal water) from ships is located at the eco-island marked No. 4 on the graphic annex (waste storage facility). Faecal water is discharged into the public sewerage system of the City of Kaštela
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Marine Kaštela d.o.o. normally collects and services provided	**Annex IV** **Faecal water**
List of contacts of the operator of the port reception facilities for the provision of services	Marina Kaštela, dr. Franje Tuđmana 213, 21213 Kaštel Gomilica Tel. + 385 21 204 010, e-mail: info@marina-kastela.hr
Description of the procedures for the delivery of ship-generated waste	The vessel berths at the eco-island in the eastern part of the marina, marked No. 4 on the graphic annex, and a mobile pump is set up which takes the sewage (faecal water) from the vessel and discharges it into the public sewerage system of the City of Kaštela.

Company "Zeleno i modro" d.o.o. Cesta Pape Ivana Pavla II. 404, 21217 Kaštel Štafilić

Zeleno i modro d.o.o. Municipal waste MARPOL Annex V, Category A. Plastics	
Location of the port reception facilities	Waste plastic containers are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking).
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Zeleno i modro d.o.o. normally collects and services provided	**(A) Plastics**
List of contacts of the operator of the port reception facilities for the provision of services	Zeleno i modro d.o.o., Cesta Pape Ivana Pavla II. 404, 21217 Kaštel Štafilić ; Tel. +385 21 535 068, info@zelenoimodro.hr,
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above waste themselves in the dedicated containers for this type of waste, which are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking). Mega yachts in transit give notice that they have the waste plastic, and containers for the waste plastic are placed alongside the vessel so that it may be deposited in the dedicated containers.

Company "Eko Flor Plus" d.o.o. Mokrice 180/C, 49243 Oroslavje

Eko Flor Plus d.o.o. Municipal waste MARPOL Annex V, Category C Paper	
Location of the port reception facilities	Paper and cardboard packaging containers are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking).
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Eko Flor Plus d.o.o. normally collects and services provided	**(C) Paper**
List of contacts of the operator of the port reception facilities for the provision of services	Eko Flor Plus d.o.o., Mokrice 180/C, 49243 Oroslavje ; Tel. +385 49 587 810, info@ekoflor.hr,
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above wastepaper in the dedicated containers for this type of waste, which are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking). Mega yachts in transit give notice that they have the wastepaper to dispose of, and containers for the wastepaper are placed alongside the vessel so that it may be deposited in the dedicated containers.

Company "Zeleno i modro" d.o.o. Cesta Pape Ivana Pavla II. 404, 21217 Kaštel Štafilić

Zeleno i modro d.o.o. Municipal waste MARPOL Annex V, Category C	
Location of the port reception facilities	Glass packaging containers are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking).
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Zeleno i modro d.o.o. normally collects and services provided	**(C) Glass packaging**
List of contacts of the operator of the port reception facilities for the provision of services	Zeleno i modro d.o.o., Cesta Pape Ivana Pavla II. 404, 21217 Kaštel Štafilić ; Tel. +385 21 535 068, info@zelenoimodro.hr,
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above glass packaging in the dedicated containers for this type of waste, which are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking). Mega yachts in transit give notice that they have the glass packaging to dispose of, and containers for the glass packaging are placed alongside the vessel so that it may be deposited in the dedicated containers.

Company "CE-ZA-R" d.o.o., Cesta dr. Franje Tuđmana 78, 21212 Kaštel Sućurac

CE-ZA-R d.o.o. Komunalni otpad MARPOL Prilog V, Kategorija C	
Location of the port reception facilities	Metal packaging containers are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking).
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that CE-ZA-R d.o.o. normally collects and services provided	**(C) Metal packaging**
List of contacts of the operator of the port reception facilities for the provision of services	CE-ZA-R d.o.o., Cesta dr. Franje Tuđmana 78, 21212 Kaštel Sućurac; Tel. 0800 02 04, info@cezar-zg.hr,
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above metal packaging in the dedicated containers for this type of waste, which are located at the eco-islands marked on the graphic annex as No. 1 (charter parking) and No. 2 (swimming pool parking). Mega yachts in transit give notice that they have the metal packaging to dispose of, and containers for the glass packaging are placed alongside the vessel so that it may be deposited in the dedicated containers.

Company "Zeleno i modro" d.o.o. Cesta Pape Ivana Pavla II. 404, 21217 Kaštel Štafilić

Zeleno i modro d.o.o. Municipal waste MARPOL Annex V, Category C	
Location of the port reception facilities	Domestic waste containers are located at the eco-islands marked on the graphic annex as No. 2 (swimming pool parking) and No. 4 (waste storage)
Working hours for the collection of ship-generated waste	07:00 – 15:00 hours
List of ship-generated waste that Zeleno i modro d.o.o. normally collects and services provided	**(C) Domestic waste, other**
List of contacts of the operator of the port reception facilities for the provision of services	Zeleno i modro d.o.o., Cesta Pape Ivana Pavla II. 404, 21217 Kaštel Štafilić ; Tel. +385 21 535 068, info@zelenoimodro.hr,
Description of the procedures for the delivery of ship-generated waste	Smaller vessels in the Marina deposit the above domestic waste in the dedicated containers for this type of waste, which are located at the eco-islands marked on the graphic annex as No. 2 (swimming pool parking) and No. 4 (waste storage). Mega yachts in transit give notice that they have domestic waste to dispose of, and containers for domestic waste are placed alongside the vessel so that it may be deposited in the dedicated containers.

Types and capacities of waste reception facilities and waste collectors in the area of Marina Kaštela			
MARPOL 73/78 Convention Annex	Waste description	Type and capacities of reception facilities / per day	Company collecting the waste
MARPOL Convention , Annex I - Oil	Used engine oils (waste oil)	1 container of 1,100 l	Cian d.o.o.
	Oily bilge water	1 container of 1,000 l	Cian d.o.o.
	Oily residues (sludge)	1 container of 400 l	Cian d.o.o.
MARPOL Convention, Annex IV – Sewage	Sewage	Vacuum pump, then into the public sewage system	Marine Kaštela d.o.o.
MARPOL Convention, Annex V - Garbage	A. Plastic waste	2 containers of 1,100 l	Zeleno i modro d.o.o.
	C. (Domestic waste e.g. paper products, rags, glass, metal, bottles, crockery etc.) C. Paper products C. Glass bottles C. Metal bottles C. others (rags, crockery, etc.)	5 containers of 1,100 l 2 containers of 1100 l 2 containers of 1100 l 8 containers, 1100 l each and 3 containers, 250 l each	Eko-Flor Plus d.o.o. Zeleno i modro d.o.o. CE-ZA-R d.o.o. Zeleno i modro d.o.o
	D. Cooking oil	1 container of 500 l	Cian d.o.o.
	F. Absorbents, filter materials, wiping and absorption fabrics and materials	1 container of 200 l	Cian d.o.o.
	F. Oiled filters	1 container of 1 m^3	Cian d.o.o.
	F. Packaging contaminated by hazardous substances	1 container of 200 l	Cian d.o.o.
	F. Lead batteries	1 container of 200 l	Cian d.o.o.
	I. Electrical and electronic waste	1 container of 100 kg	Cian d.o.o.

4 DETAILED DESCRIPTION OF PROCEDURES FOR THE RECEPTION AND COLLECTION OF SHIP-GENERATED WASTE, BY WASTE TYPE, CORRESPONDING TO THE ACTUAL NEEDS OF PORT USERS, AND FOR TREATMENT BY AUTHORISED COMPANIES.

Article 10

The master of every ship calling at Marina Kaštela is obliged, before departure from the marina, to handover all waste to the authorised operator of the port reception facility for ship-generated waste, in accordance with the relevant standards laid down in the MARPOL Convention.

Exceptionally, the harbour master's office may allow a ship to depart from the port without prior handing over of waste to the port reception facilities if it follows from the advance waste notification and the waste delivery receipt, or from an inspection carried out, or from information available on board, that there is sufficient dedicated storage capacity for all waste that has been generated and that will be generated during the planned voyage to the next port of call.

The shipowner, agent or master of a ship with gross tonnage of 300 tonnes or more, or of a yacht with an overall length of more than 45 metres, proceeding to a port of the Republic of Croatia, shall complete the "Advance Waste Notification" form (Annex 1) truthfully and correctly, and shall notify Marina Kaštela, or the authorised operator of the port reception facility, and the competent Harbour Master's Office of Split-Dalmatia County of all information stated in that form.

Article 11

Ships with gross tonnage of 300 tonnes or less, warships, public vessels, fishing vessels, traditional vessels and yachts with an overall length of less than 45 metres are exempt from the obligation to submit the Advance Waste Notification.

The Advance Waste Notification shall be submitted electronically through the CIMIS system:

1. at least 24 hours before arrival, if the port of arrival or anchorage is known; or
2. as soon as the port of arrival or anchorage is known, if that information becomes available less than 24 hours before arrival; or
3. at the latest upon departure from the previous port, if the voyage lasts less than 24 hours.

The Advance Waste Notification must be available on board at least until the next port of call and shall be made available to the competent authorities upon request.

After the waste has been delivered, the operator of the port reception facility completes and certifies the "Waste Delivery Receipt" form (Annex 2 of this Plan) and is obliged to give a copy of it to the master of the ship.

The operator of the waste reception facility enters the information from the "Waste Delivery Receipt" form electronically if the waste is delivered from a ship with a gross tonnage of 300 tonnes and above, or from a yacht with a length overall of more than 45 metres.

The shipowner, agent or master of a ship of a gross tonnage of 300 tonnes and above, or of a yacht with a length overall of more than 45 metres, is obliged, without delay and at the latest upon departure, to confirm the content of the waste delivery receipt in the CIMIS system.

The certified waste delivery receipt must be kept available on board for at least two years, where applicable, together with the corresponding Oil Record Book, Garbage Record Book or waste management plan, and shall be made available to the competent authorities upon request.

The operator of the port reception facility is obliged to retain a copy of the issued waste delivery receipt for at least three (3) years from the date of issue.

After notification by the concessionaire, or upon receipt of waste information from the CIMIS information system through the shipping agent concerning the expected quantities of waste, the operator of the port waste reception facility is obliged to prepare the necessary waste reception facilities.

Ships with gross tonnage under 300 tonnes and yachts with a length overall of less than 45 metres may deliver waste to the port reception facility without prior notification in the CIMIS system, taking into account information on the types of waste that Marina Kaštela normally accepts and on the availability of appropriate port waste reception facilities. Marina Kaštela shall make this information publicly available to marina users on its website and on the notice board, in Croatian and English.

The authorised operator of the port waste reception facility is obliged to accept both sorted and unsorted waste from ships that falls within the scope of the MARPOL Convention, and to ensure its sorting, separate collection, storage and treatment in the manner prescribed by the special regulations governing waste management and by other regulations based on them.

By taking over waste from ships, the company engaged in waste collection, or the operator of the port waste reception facility, becomes the holder of the waste.

The company engaged in waste collection, or the operator of the port waste reception facility for waste from ships, is obliged to prepare the accompanying waste document prescribed by the Ordinance on Waste Management (NN No. 106/22). The company engaged in waste collection, or the operator of the port waste reception facility for waste from ships, is obliged to deliver the waste taken over to an economic operator holding a permit for waste collection.

The company engaged in waste collection shall submit the accompanying waste document for certification to the competent person of Marina Kaštela.

Ship-generated waste collection procedure

Article 12

The master of an arriving ship sends the "Notification of Delivery of Ship-Generated Waste" form to its maritime agency. Upon receipt of the request from the ship, the maritime agent is obliged to forward the request for waste collection to the selected company engaged in waste collection. The ship's maritime agent and the waste collection company agree on the time and method of collection of the ship-generated waste. The maritime agent is obliged to notify Marina Kaštela of the planned operation, the name of the waste collection company that will carry it out, and the expected time at which the operation will be carried out.

After the operation has been completed, the waste collection company (Marina Kaštela must also be informed of this) is obliged to issue the master of the ship a Waste Delivery Receipt (Annex 2 of this Plan) and to forward a copy of it to the maritime agent. The receipt for the quantity and type of waste collected must be printed in Croatian and English and must comply with the provisions of MARPOL 73/78.

Marina Kaštela submits data on the quantity and type of waste collected to the Split Harbour Master's Office at the beginning of the calendar year for the previous year (Annex 4 of this Plan).

For mega-yachts, the yacht captain contacts the agent, and the agent contacts reception or the marina crew. After arrangements have been made, Marina Kaštela crew go to the yacht, collect the waste and place it in the appropriate containers, which are then removed by authorised collectors.

Smaller vessels and yachts with up to 12 crew members may, without prior notification, dispose of smaller quantities of waste oils (up to 200 litres) in the waste-oil reception containers, or ship-generated municipal waste in the reception containers for ship-generated municipal waste (plastics, paper, metal, glass, absorbents and wiping and absorbent cloths and protective clothing contaminated with hazardous substances, packaging contaminated with hazardous substances, oily filters and lead-acid batteries).

Other types of waste that are not normally accepted (for example, passively fished waste) will be accepted depending on the capacity of the port facilities and subject to prior notification.

Description of procedures for the reception and collection of ship-generated waste by waste type

Oily liquid waste – used engine oils, oily bilge water and oily residues (sludge) (Regulation 38 of Annex I to the consolidated MARPOL 73/78 Convention) – Reception of oily liquid waste (used and engine oils, oily residues and oily water) from ships is carried out as follows: Smaller vessels berthed in the marina dispose of these types of waste themselves in the dedicated containers located in the eastern part of the marina at the eco-island marked No. 4 on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container for these types of waste, placed alongside the vessel, into which they discharge the waste. When the containers are full, Marina Kaštela notifies the authorised collector Cian d.o.o., which replaces them with empty ones and removes the waste for recovery/disposal.

Sewage (Faecal water) (Annex IV to the MARPOL 73/78 Convention) – Marina Kaštela has a mobile facility for the reception of sewage from ships (vessels of up to 30 m may berth alongside). This is a self-priming centrifugal pump of the EP SERIES for pumping out sewage (faecal water), fitted with a suitable impeller that allows the passage of solid particles of up to 10 mm in diameter. The pump has the following characteristics: maximum flow rate up to 115 l/min; maximum delivery head up to 24 m; self-priming time 5–7 seconds; electrical supply 380 V – 50 Hz – 1.5 kW. Upon the ship's notification, the ship anchors in the vicinity of the eco-island in the eastern part of the marina marked No. 4 on the graphical annex, while the mobile pump is positioned alongside it. The pump takes the sewage (faecal water) from the ship and discharges it into the public sewerage system of the City of Kaštela.

Plastics (Annex V to the MARPOL 73/78 Convention, category A) – Reception of plastics is carried out as follows. Smaller vessels berthed in the marina dispose of plastics themselves in the containers located at the eco-islands marked No. 1 (charter parking) and No. 2 (pool parking) on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a plastics container placed alongside the vessel, into which they discharge plastics. When the containers are full of plastics, Marina Kaštela notifies the authorised collector Zeleno i modro d.o.o., which replaces them with empty ones. Zeleno i modro d.o.o. delivers the plastics to an authorised legal person for treatment (recycling).

Paper (Annex V to the MARPOL 73/78 Convention, category C) – Reception of paper is carried out as follows: Smaller vessels berthed in the marina dispose of paper themselves in the containers located at the eco-islands marked No. 1 (charter parking) and No. 2 (pool parking) on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a paper container placed alongside the vessel, into which they discharge paper. When the containers are full of paper, Marina Kaštela notifies the authorised collector Eko Flor Plus d.o.o., which replaces them with empty ones. Eko Flor Plus d.o.o. delivers the paper to an authorised legal person for treatment (recycling).

Glass packaging (Annex V to the MARPOL 73/78 Convention, category C) – Reception of glass packaging is carried out as follows: Smaller vessels berthed in the marina dispose of glass packaging themselves in the containers located at the eco-islands marked No. 1 (charter parking) and No. 2 (pool parking) on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with glass-packaging containers placed alongside the vessel, into which they discharge glass packaging. When the containers are full of glass packaging, Marina Kaštela notifies the authorised collector Zeleno i modro d.o.o., which replaces them with empty ones. Zeleno i modro d.o.o. delivers the glass packaging to an authorised legal person for treatment (recycling).

Metal packaging (Annex V to the MARPOL 73/78 Convention, category C) – Reception of metal packaging is carried out as follows: Smaller vessels berthed in the marina dispose of metal packaging themselves in the containers located at the eco-islands marked No. 1 (charter parking) and No. 2 (pool parking) on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a metal-packaging container placed alongside the vessel, into which they discharge metal packaging. When the containers are full of metal packaging, Marina Kaštela notifies the authorised collector Zeleno i modro d.o.o., which replaces them with empty ones. Zeleno i modro d.o.o. delivers the metal packaging to an authorised legal person for treatment (recycling).

Domestic waste, other (Annex V to the MARPOL 73/78 Convention, category C, other) - Reception of other domestic waste is carried out as follows. Smaller vessels berthed in the marina dispose of the waste themselves in the domestic-waste containers located at the eco-islands marked No. 2 (pool parking) and No. 4 (waste storage) on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge domestic waste. When the containers are full, Marina Kaštela notifies Zeleno i modro to replace them with empty ones and to remove the waste for disposal.

Cooking oil (Annex V to the MARPOL 73/78 Convention, category D). Reception of cooking oil is carried out as follows. Smaller vessels berthed in the marina may dispose of this type of waste themselves in the container located next to the restaurant. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge cooking oil. When the containers are full, Marina Kaštela notifies Cian d.o.o. to replace them with empty ones. Cian d.o.o. delivers the cooking oil to an authorised legal person for recovery.

Absorbents, filter materials, wiping cloths and absorbent materials (Annex V to the MARPOL 73/78 Convention, category F) – Reception of this type of waste is carried out as follows: Smaller vessels berthed in the marina may dispose of this type of waste themselves in the container located in the eastern part of the marina at the eco-island marked No. 4 on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge this type of waste. When the containers are full, Marina Kaštela notifies Cian d.o.o. to replace them with empty ones. Cian d.o.o. delivers the absorbents, filter materials, wiping cloths and absorbent materials to an authorised legal person for disposal of this type of waste.

Oily filters (Annex V to the MARPOL 73/78 Convention, category F) – Reception of this type of waste is carried out as follows. Smaller vessels berthed in the marina may dispose of this type of waste themselves in the container located at the eco-island in the eastern part of the marina marked No. 4 on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge this type of waste. When the containers are full, Marina Kaštela notifies Cian d.o.o. to replace them with empty ones. Cian d.o.o. delivers the oily filters to an authorised legal person for disposal of this type of waste.

Packaging contaminated with hazardous substances (Annex V to the MARPOL 73/78 Convention, category F) – Reception of this type of waste is carried out as follows. Smaller vessels berthed in the marina may dispose of this type of waste themselves in the container located at the eco-island in the eastern part of the marina marked No. 4 on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge this type of waste. When the containers are full, Marina Kaštela notifies Cian d.o.o. to replace them with empty ones. Cian d.o.o. delivers the packaging contaminated with hazardous substances to an authorised legal person for disposal of this type of waste.

Lead-acid batteries (Annex V to the MARPOL 73/78 Convention, category F) – Reception of this type of waste is carried out as follows. Smaller vessels berthed in the marina may dispose of this type of waste themselves in the container located at the eco-island in the eastern part of the marina marked No. 4 on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge this type of waste. When the containers are full, Marina Kaštela notifies Cian d.o.o. to replace them with empty ones. Cian d.o.o. delivers the lead-acid batteries to an authorised legal person for recovery of this type of waste.

Electrical and electronic waste (Annex V to the MARPOL 73/78 Convention, category I) - Reception of this type of waste is carried out as follows. Smaller vessels berthed in the marina may dispose of this type of waste themselves in the container located at the eco-island in the eastern part of the marina marked No. 4 on the graphical annex. Mega-yachts in transit give prior notice and, on request, are provided with a container placed alongside the vessel, into which they discharge this type of waste. When the containers are full, Marina Kaštela notifies Cian d.o.o. to replace them with empty ones. Cian d.o.o. delivers this type of waste to an authorised legal person for recovery of this type of waste.

If Marina Kaštela is unable to receive ship-generated waste and the ship is in transit, the marina must notify the Split Harbour Master's Office that the waste has remained on board and of the name of the port to which the ship has sailed.

5 DESCRIPTION OF THE SYSTEM OF FEES FOR THE RECEPTION AND HANDLING OF SHIP-GENERATED WASTE IN THE AREA OF MARINA KAŠTELA

Article 13

At Marina Kaštela, boats and yachts that have a nautical berth contract pay an indirect waste reception fee regardless of whether waste is actually delivered, as a flat amount equal to 1% of the fee charged under the berth contract.

Boats and yachts in transit pay an indirect waste reception fee on arrival at a port that is not the port where they have a contracted municipal or nautical berth, including moorings and anchorages, regardless of whether waste is actually delivered, as a flat amount equal to 1% of the berth price.

Vessels that are required to give prior notification in the CIMIS system pay a direct fee, according to the tariffs of the waste recipient, for quantities of waste delivered in excess of the declared maximum storage capacity.

6 PROCEDURE AND REPORTING ON COMPLAINTS CONCERNING THE INADEQUACY OF PORT WASTE RECEPTION FACILITIES, AND THE MANNER OF RESOLVING THEM

Article 14

The management of the company MARINE KAŠTELA d.o.o. has appointed a Committee for deciding on complaints by port users (hereinafter: the Port Committee), which decides on complaints by port users concerning:

a) the subject of consultations that MARINE KAŠTELA d.o.o. is obliged to carry out in accordance with this Plan;
b) the adequacy and maintenance of port waste reception facilities;
c) the operating costs of port facilities and of the services requested or provided, and the amount of port waste reception fees or the basis on which they were calculated;

d) compensation for damage caused by undue delay related to the delivery or reception of ship-generated waste;
e) other matters related to the operation of the port that concern the reception and handling of waste at the Marina Kaštela nautical tourism port.

Users of Marina Kaštela may submit complaints in writing or electronically using the form "Inadequacy of Port Reception Facilities for Ship-Generated Waste" (Annex 5 of this Plan).

E-mail address for sending the complaints: zastitaokolisa@marina-kastela.hr

Complaints that Marina Kaštela staff are unable to resolve with the waste collection companies within 5 days shall be submitted to the Port Committee. The Port Committee is obliged, by 31 January of each year, to submit to the Ministry a report on its work for the previous year and on the complaints received and the action taken on them.

7 PROCEDURES FOR ONGOING CONSULTATIONS WITH PORT USERS, THE AUTHORISED OPERATOR OF THE PORT WASTE RECEPTION FACILITY, TERMINAL OPERATORS AND OTHER INTERESTED PARTIES

Article 15

Consultations with users of Marina Kaštela, the competent local authorities, the authorised operator of the port waste reception facility, organizations that implement extended producer responsibility obligations, representatives of civil society, shipowners who normally use the port, and other interested persons and bodies shall be carried out during each preparation or amendment of this Plan, and in particular where there are significant changes, taking into account the equipping of the port with appropriate equipment and port facilities for the separate reception of waste in accordance with the provisions of the MARPOL Convention and the requirements of the regulations governing waste management, the submission of the advance waste notification, and the delivery of ship-generated waste.

All information is available on the notice board in the port and on the website of the company MARINE KAŠTELA d.o.o.

Article 16

Information on the availability of adequate port reception facilities is posted on the notice boards and on the Marina Kaštela website, in Croatian and English:

1. the location of the port reception facilities;
2. the operating hours for the collection of ship-generated waste;
3. a list of the ship-generated waste that the marina normally collects and of the services provided;
4. a list of contacts for the operators of the port reception facilities and service providers;
5. a description of the procedures for the delivery of ship-generated waste;
6. a description of the cost-recovery system;

7. the amount of the fees and the basis on which they are calculated.

Article 17

In order to achieve compliance with Article 63, paragraph 1, of the Ordinance on the Conditions and Methods of Maintaining Order in Ports and Other Parts of the Internal Waters and Territorial Sea of the Republic of Croatia, Marine Kaštela d.o.o. has established an environmental management system in accordance with the HRN EN ISO 14001 standard.

8 IDENTIFICATION OF THE PERSONS RESPONSIBLE FOR IMPLEMENTATION OF THE PLAN, I. E. THE CONTACT POINTS AT MARINA KAŠTELA

Article 18

MARINE KAŠTELA d.o.o. is obliged to ensure that Marina Kaštela personnel who handle waste are appropriately trained, with particular attention to a method of waste handling that is acceptable from a health and safety perspective.

The persons responsible for implementation of this Plan are:

- **Marina manager**: Denis Caktaš, telephone 099 543 3893, e-mail: marinastaff@marina-kastela.hr
- **Reception**: duty receptionist Marija Lemo Čakarić, telephone 098 324 163, e-mail: info@marina-kastela.hr

9 FINAL PROVISIONS

Article 19

This Plan is approved by the Split Harbour Master's Office for a period of three years. This Plan shall be published on the notice boards at the main entrance and at reception. All amendments to this Plan, and to other related documents, shall be posted on the marina notice boards and shall form an integral part of this Plan.

Article 20

This Plan shall enter into force on the eighth day after the date of its publication on the Marina Kaštela notice board (date of publication: _____ 2026).

Harbour Master

Captain

_____
Signature and date of certification

Director

_____

Ivona Smoljić, University Graduate of Law

Annexes:

Annex 1. Advance notification of waste delivery
Annex 2. Waste delivery receipt
Annex 3. Types of waste, with quantities and costs
Annex 4. Inadequacy of port reception facilities for ship-generated waste
Annex 5. Receipt for the collection of sewage from ships (MARPOL Annex IV)
Annex 6. Data on the time of reception of ship-generated waste and the location of the containers

ANNEX 1
Form >> Advance notification of waste delivery <<

1. SHIP PARTICULARS

1.1 Name of ship:	1.5 Owner or operator:
1.2 IMO number:	1.6 Distinctive number or letters:
	MMSI (Maritime Mobile Service Identity) number:
1.3 Gross tonnage:	1.7 Flag state:
1.4 Type of ship:	

2. PORT AND VOYAGE PARTICULARS

2.1 Location/terminal name:	2.6 Last port where waste was delivered:
2.2 Arrival date and time:	2.7 Date of last delivery:
2.3 Departure date and time:	2.8 Next port of delivery:
2.4 Last port and country:	2.9 Person submitting this form (if other than the master):
2.5 Next port and country (if known):	

3. TYPE AND AMOUNT OF WASTE AND STORAGE CAPACITY

Type	Waste to be delivered (t)	Maximum dedicated storage capacity (t)	Amount of waste retained on board (t)	Port at which remaining waste will be delivered	Estimated amount of waste to be generated between notification and next port of call (t)
MARPOL Annex I - Oil					
Waste oil					
Oily bilge water					
Oily residues (sludge)					

Type	Waste to be delivered (t)	Maximum dedicated storage capacity (t)	Amount of waste retained on board (t)	Port at which remaining waste will be delivered	Estimated amount of waste to be generated between notification and next port of call (t)
Waste oil					
Oily bilge water					
Oily residues (sludge)					

MARPOL Annex IV – Sewage					
Sewage					
MARPOL Annex V- Garbage					
A. Plastics					
C. Domestic waste					

(e.g. paper products, rags, glass, metal, bottles, crockery, etc.) C. Paper products C. Glass bottles C. Metal bottles C. Domestic waste, others (rags, crockery, etc.)					
D. Cooking oil					
F. Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances F. Oily filters F. Packaging contaminated by hazardous substances F. Lead-acid batteries					
I. Electrical and electronic waste					

Notes

1. This information shall be used for port State control and other inspection purposes.
2. This form is to be completed unless the ship is covered by an exemption in accordance with Article 67. of this Ordinance (Article 9 of Directive (EU) 2019/883).

([3]) Arising from normal maintenance activities on board.

Annex 2
Form >> Waste delivery receipt <<

The authorised representative of the port reception facility provider shall issue the following form to the master of the ship that has delivered waste, in accordance with Article 66 of this Ordinance.

This form shall be retained on board together with the appropriate Oil Record Book, Garbage Record Book or waste management plan, as required by the MARPOL Convention.

1. PORT RECEPTION FACILITY AND PORT PARTICULARS

1.1. Location/terminal name:
1.2. Port reception facility provider(s):
1.3. Treatment facility provider(s) – it different from above:
1.4. Waste delivery date and time from: to:

2. SHIP PARTICULARS

2.1. Name of the ship:	2.5. Owner or operator:
2.2. IMO number:	2.6. Distinctive number or letters:
	MMSI (Maritime Mobile Service Identity) number:
2.3. Gross tonnage:	2.7. Flag state:
2.4. Type of ship:	

3. TYPE AND AMOUNT OF WASTE RECEIVED

MARPOL Annex I - Oils	Quantity (t)	MARPOL Annex V – Garbage	Quantity (t)
Waste motor oils		A. Plastics	
Oily bilge water		C. Domestic waste (e.g. paper products, glass bottles, metal bottles) C. Paper products C. Glass packaging C. metal packaging C. others (rags, crockery, etc.)	
Oily residues (sludge)		D. Cooking oil	
		F. Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances F. Oily filters F. Packaging contaminated by hazardous substances F. Lead-acid batteries I. Electrical and Electronic Waste	
MARPOL Annex IV - Sewage	Quantity (t)		
Sewage	Quantity (m^3)		

Place and date

……
(Name, Surname)
(Title)

ANNEX 3
Form >> Types of waste, with quantities and costs <<

MARPOL Annex I – Oils	Annual quantity (kg)	Cost per unit of quantity (EUR/kg)	Costs of the reception, collection and disposal of waste from the previous year
Waste motor oils			
Oily bilge water			
Oily residues (sediment/sludge)			
Others (list)			
MARPOL Annex IV			
Wastewater Sewage	Annual quantity (m^3)	(EUR/m^3)	
–	Annual quantity (kg)	Cost per unit of quantity (EUR/kg)	Costs of the reception, collection and disposal of waste from the previous year
MARPOL Annex V – waste			
A. Plastic waste			
C. Domestic waste (e.g. paper products, glass, metal, crockery etc.) C. Paper products C. Glass packaging C. Metal packaging C. Others			
D. Cooking oil			
F. Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances			

F. Oily filters			
F. Packaging contaminated by hazardous substances			
F. Lead-acid batteries			
I. Electrical and electronic waste			
Total annual costs of the reception, collection and disposal of waste from the previous year			

ANNEX 4

Form "Inadequacy of port reception facilities for ship-generated waste"

INADEQUACY OF PORT RECEPTION FACILITIES FOR SHIP-GENERATED WASTE

Port particulars

Country: Croatia

Name of the port: Marina Kaštela

Date of inadequacy: _____

Type and quantity of waste intended for delivery to port reception facilities:

Type of waste	Quantity (t)
- waste engine oils	_____
- oily bilge water	_____
- oil residues (sediment/sludge)	_____
- waste water (sewage)	_____ m^3
- A. Plastics	_____
- C. Paper packaging	_____
- C. Metal packaging	_____
- C. Glass packaging	_____
- C. Domestic waste (other)	_____
- D. Cooking oil	_____
- F. Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances	_____
- F. Oily filters	
- F. Packaging contaminated by hazardous substances	_____
- F. Lead-acid batteries	_____
- I. Electrical and electronic waste	_____

Description of the inadequacy of the port reception facilities:

Ship particulars:

Name of the ship: _____

IMO number: _____

Port of registration: _____

Flag state: _____
Shipowner or operator: _____

Form submission date: _____
Master:
(name and surname, signature) _____

County Port Authority: _____
(name and surname, signature)

ANNEX 5

Form "Receipt for the collection of sewage from ships"

Certificate of reception of ship-generated waste
MARPOL Annex IV

Date of discharge: _____
Document number: _____/20…
Quantity m^3 _____

Name of reception facility: Marina Kaštela d.o.o.
PIN /OIB): 91193992241
Address: dr. Franje Tuđmana 213, 21213 Kaštel Gomilica
Contact person: _____
Contact telephone: _____
Signature of authorised person: _____

Name of the ship: _____
IMO number: _____
Port of registration: _____
Flag state: _____
Shipowner or operator _____

Master:
(name and surname, signature) _____

Marina Kaštela



Business hours for the collection of ship-generated waste:

- **07:00-15:00** hazardous waste
- **08:00-18:00** non-hazardous waste

1

- Paper and cardboard packaging (C)
- Metal packaging (C)
- Glass packaging (C)
- Plastics (A)

2

- Domestic waste, other (C)
- Paper and cardboard packaging (C)
- Metal packaging (C)
- Glass packaging (C)
- Plastics (A)

3

- Cooking oil (D)

4

- Domestic waste, other (C)
- Oily filters (F)
- Used and engine oils (waste oils)
- Oily wastewater and separator sludge (oily bilge water)
- Sludge from oil/water separators (oil residues (sludge))
- Sewage from ships (sewage)
- Absorbents, filter materials, wiping and absorption fabrics and materials, and protective clothing contaminated by hazardous substances (F)
- Packaging contaminated by hazardous substances (F)
- Lead-acid batteries (F)
- Electrical and electronic waste (WEEE) (I. Electrical and electronic waste)

List of ship-generated waste normally collected by the Marina:

- Used and engine oils
- Oily wastewater and separator sludge
- Sludge from oil/water separators
- Sewage from ships
- Plastics
- Paper and cardboard packaging
- Metal packaging
- Glass packaging
- Domestic waste, other
- Cooking oil
- Absorbents, filter materials, wiping & absorption fabrics & materials, & protective clothing contaminated by hazardous substances
- Oily filters
- Packaging contaminated by hazardous substances
- Lead-acid batteries
- Electrical and electronic waste (WEEE)